

# Youth Summer Camp Lead

## Contract Description

**Title:** Youth Summer Camp Lead

**Reports to:** Program Director

**Hours:** 36 hours per week July 29- Aug 9; 6 hours the week before camps; 6 hours the week after camps; and additional time as needed

**Compensation:** \$20/hour

**Commitment:** This contract position begins July 23 and ends August 13th

**Job Summary:** The Youth Summer Camp Lead will manage, supervise, and guide summer camp participants ages 6-13 through their days of activities at the CMLC. A cohort of teachers will be instructing classes for camp participants, and the Camp Lead will be present to facilitate transitions between classes, assist teachers as needed during classes, manage snack and lunch times, check participants in and out, and support throughout the day, as well as lead activities during any open time blocks.

The ideal candidate possesses a desire to work with children, excellent group management skills, and a caring and positive attitude. The candidate should have a background in teaching and/or related experience working with children, and excellent communication skills when engaging with both youth and adults. Background check required. Camp weeks July 29-Aug 2 & Aug 5-9.

### Primary Tasks:

- Manage a group of 12 children as they move through a day of summer camp activities
- Facilitate lunch and snack times
- Facilitate activities and games during transition times between scheduled activities
- Help with set-up and clean-up for daily camp activities
- Communicate with program staff, teachers, and parents regarding emerging needs of camp participants
- Check-in and check-out camp participants
- Create a supportive, safe, and fun group environment for all camp participants
- Help as needed with preparations and clean-up the weeks prior and after the camps

### Required skills and experience:

- Previous experience working with children
- Demonstrated ability to engage and manage multi-age groups of children
- Ability to communicate effectively with parents, co-workers, and children
- Friendly, enthusiastic, and positive attitude
- Able to work collaboratively with staff and volunteers
- Great with kids!

### Additional Preferred Skills

Multilingual; Previous summer camp or teaching experience

To be considered for this contract please send a **cover letter**, **résumé/CV**, and **contact information for three references** to [info@cmlcenter.org](mailto:info@cmlcenter.org).